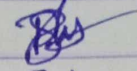

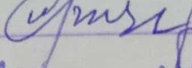
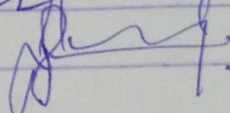




Date: 3/2/2016
 Time: 3:00 PM
 Venue: Principal's chamber

Agenda:-

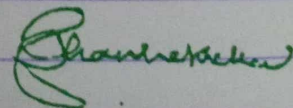
1. Shortage of attendance of the students
2. Inauguration Programme of Parent meet.
3. college day celebration.

Members Present:-

Mr Rajesh Shetty 
 Mr Sudhakar. P. 
 Mr Chelthas Shetty 
 Ms Spoorthi Fernandes 
 Mr Praveen Moganavargh 
 Dr Deepa 

Proceedings:-

The department heads meeting was conducted on 3rd Feb 2016 at 3:00 PM. The shortage of attendance of students for the subjects ^{was prepared} of ~~Beachera~~. The conduction of the parents meeting was scheduled after the 2nd internal tests and college day events were scheduled.



Principal

Dr. B.B. Hegde First Grade College
 Kundapura -576201

Date: 23/7/2016
Time: 4.05 PM
Venue: Principal's chamber

Agenda:

1. Release of college magazine "shikharva"⁴
2. Remedial coaching
3. Inauguration of the auditorium & library building.
4. Tests and Re-Exam question papers pattern
5. Shortage of attendance
6. Any other matters.

Members Present:-

Mr Rajesh Shetty

Mr Chethan Shetty

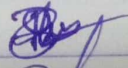
Mr Sudhakar.P


Ms Spoorthe Fernandez

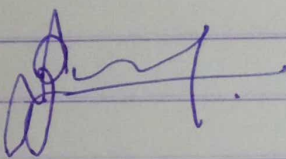
Mr Praveen Mogaveera


Dr Deepa

Mrs Nuthan.S.


@msk






Nuthan

Proceedings:-

The department heads meeting was conducted on 23rd July 2016 at 4.05 PM. The dates for the inauguration of the college auditorium and library building. The release of the college annual magazine "shikharva" were announced to be conducted on sept 02, 2016 at 10.00 am. The dates for the second internal test were scheduled on 26th, 27th & 28th september, 2016 & re-tests would be conducted for the absentees after the completion of the second test, hence the question paper pattern was

discussed. The meeting ended at 4.45 PM.

(Signature)

Principal
Principal
Dr. B.B. Hegde First Grade College,
Kundapura -576201

Members Present:-

- Mr. [Name]
- Mr. [Name]
- Mr. [Name]
- Mr. [Name]
- Mr. [Name]
- Mr. [Name]
- Mr. [Name]
- Mr. [Name]

Proceedings:-

The department head meeting was conducted on 23rd July 2018 at 11:30 AM. The date for the inauguration of the college building and library building was decided. The college council members were informed about the same. The date for the inauguration was fixed as 28th July 2018. The college council members were also informed about the same. The college council members were also informed about the same.

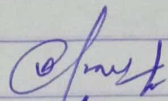
Date: 3/2/2017
 Time: 3.15 PM
 Venue: Principal's chamber

Agenda:-

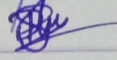
1. Syllabus for 1st Internal Test
2. Discussion on the preparation for NAAC Accreditation.
3. Updated format for leave application

Members Present:-

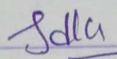
Mr Chethan Shetty



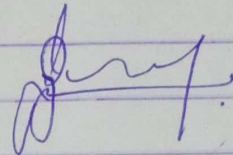
Mr Rajesh Shetty



Mr Sudhakar P



Mrs Spoorthi Fernandez



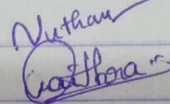
Mr Praveen Moganaveera



Dr Deepa



Mrs Nuthan S.

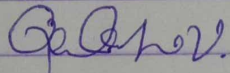


Ms Chaitra

Ms Chaitra



Ms Vismitha



Proceedings:-

The department heads meeting was conducted on 3rd Feb, 2017 at 3.15 PM. The furnished version of leave application, that was provided to HOD's of various departments were informed to the lecturers to be availed from the current month onwards. The condition for availing leaves were informed along with plan of engaged of leaves period classes, in case a particular staff member went on leave, then the concerned leave application format needed to be submitted to the academic co-ordinator. In case a staff member goes on an unplanned leave, then he/she is needed

to inform the Principal as early as possible in the morning. The lecturers were then asked to go through the NAAC accreditation write up given by the Principal.

Chandrasekhar

Principal.

**Dr. B.B. Hegde First Grade College
Kundapura -576201**

Date: 14/7/2017

Time: 4.15 PM

Venue: Principal's Chamber

Agenda :-

1. Shortage of Attendance
2. Any other matters

Members Present :-

Mr Rajesh Shetty

Mr Chethan Shetty

Mr Sudhakar. P.

Mrs Spoorthi Fernandes

Mr Praveen Mogaveera

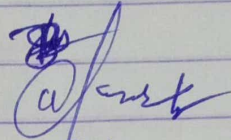
Dr Deepa

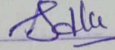
Mrs Nuthan. S.

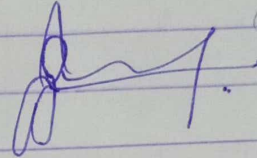
Ms Chaitra

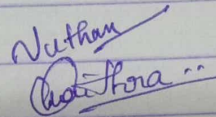
Ms Chaitra

Ms Vismitha

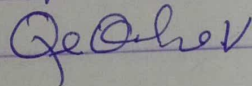






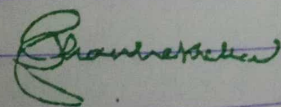






Proceedings :-

The department heads meeting was conducted on 14th July, 2017 at 4.15 PM who would have shortage of attendance even after getting the required grace attendance from sports participation and hand it over to the academic advisors.



Principal

Dr. B.B. Hegde First Grade College
Kundapura - 576201

Date: 2/11/2018

Time: 4.15 PM

Venue: Principal's Chamber

Agenda:-

1. Ist Internal question paper pattern
2. Allotment of classes

Members Present:-

Mr Rajesh Shetty

Mr Chethan Shetty

Mr Sudhakar. P.

Mrs Spoorthi Fernandes

Mr Praveen Moganur

Dr Deepa

Mrs Nuthan. S.

Ms Chaitra

Ms Chaitra

Ms Vismitha

Proceedings:-

The department heads meeting was conducted on 2/11/2018 at 4.15 PM. The staff members about the allotment of classes, the internal question paper pattern discussed with the staff members. They reminded that syllabus and notes should be provided to the students well in advance. The staff members were also apprised about the conduction of comprehension test as well as 1st internal test.

Principal
Principal
Dr. B.B. Hegde First Grade College
Kundapura - 576201

Date: 28/6/2018

Time: 4.15 PM

Venue: Principal's chamber

Agenda:-

1. Shortage of attendance
2. Release of college magazine 'Shikhar'
3. Review of students performance in I & II internals

Members Present:-

Mr Chethan Shetty

Mr Rajesh Shetty

Mr Sudhakar. P.

Mrs Spoorthi Fernandes

Mr Praveen Moganera

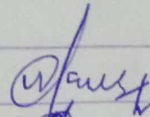
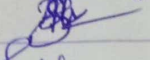
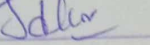
Dr Deepa

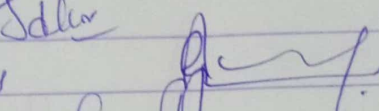
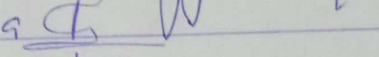
Mrs Nuthan. S.

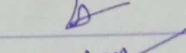
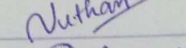
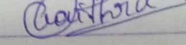
Ms Chaitra

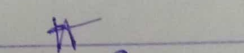
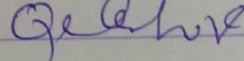
Ms Chaitra

Ms Vismita

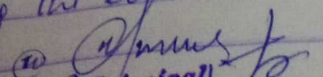



Proceedings:-

The department heads meeting was conducted on 28th June 2018 at 4.15 PM. Each staff member was asked to review the completion of syllabus. The lecturers were also asked to review the performance of students in I & II internals. The staff member were also asked to make a list of students who would have shortage of attendance even after getting the required grace attendance form sports participation & hand it over to the academic advisors. The release of college magazine 'Shikhar' could be on 3rd October, 2018. Hence the lecturers of the department of Economics had to take initiative & help organizing the event better.


Principal
Dr. B.B. Hegde First Grade College
576201

Date: 17/1/2019
 Time: 3.30 PM
 Venue: Principal's chamber

Agenda:-

1. Syllabus for the 1st Internal Test
2. Monitoring the students attendance
3. Documentation
4. New Syllabus discussion

Members Present:-

Mr Chelhan Shetty

Mr Rajesh Shetty

Mr Sudhakar. P.

Mrs Spoorthi Fernandes

Mr Praveen Mogaveera

Dr Deepa

Mrs Sujatha

Mrs Nuthan. S.

Ms Chaitra

Ms Vismitha

Sdler

Sujatha

Nuthan.

Chaitra.

Proceedings:-

The department heads meeting was conducted on 17th January 2019 at 3.30 PM, the staff was asked to utilise the library resources effectively and use different teaching methods like discussion method question-Answer method, text-book method, grammar topics & syllabus portion to be covered for the 1st Internal Test was discussed & also give the internal question paper pattern to help the students prepare better. They were also asked to maintain documentation of notes and grammar materials.

Principal
 Dr. B.B. Hegde First Grade College
 Kundapura - 576201

Date: 12/6/2019

Time: 3.15 PM

Venue: Principal's chamber

Agenda:-

1. Distribution of Assignment topics
2. Preparation and updation of notes
3. Syllabus for 1st Internal Test
4. Organising Departmental Programmes
5. Matters relating to IBAC & NAAC Accreditation
6. Any other matter.

Members Present:

Mr Chelthan Shetty

Mr Rajesh Shetty

Mr Sudhakar. P

Mrs Spooshti Fernandez

Mr Praveen Mogaueira

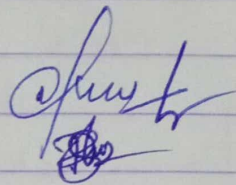
Dr Deepa

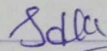
Mrs Sujatha

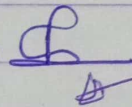
Mrs Nuthan. S.

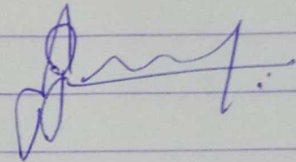
Ms Chaitra

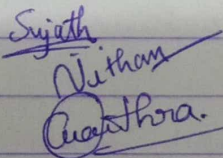
Ms Vismitha

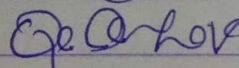












Proceedings:

The department heads meeting was conducted on 12th June 2019 at 3.15 PM. Staff member was also advised that there needs to be an university regarding allotment of assignment in terms of topics, date of allotment, date of submission etc. The staff was asked to keep the notes ready after updation. The matters related to the IBAC & NAAC accreditation were discussed with respect to the strategies and functions that could be implemented in the coming days. 1st internal syllabus was discussed.


Principal
Dr. B.B. Hegde First Grade College
Kundapura - 576201

Date: 16/1/2020

Time: 3.30 PM

Venue: Principal's chamber

Agenda:

1. Departmental budget-
2. Departmental documents
3. Matters relating to IBAC & NAAC Accreditation

Members Present:-

Mr Chethan Shetty

Mr Rajesh Shetty

Mr Sudhakar. P.

Mrs Spoorthi Fernandes

Mr Praveen Moganaveera

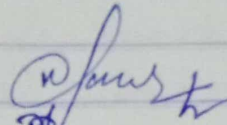
Dr Deepa

Mrs Sujatha

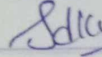
Mrs Nuthan. S.

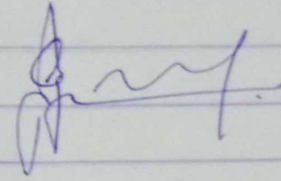
Ms Chaitra

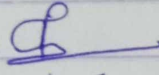
Ms Vismita





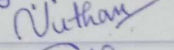


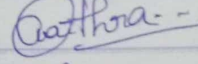


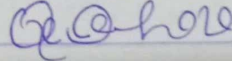






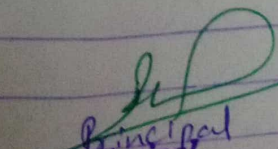






Proceedings:-

The department heads meeting was conducted on 16th January 2020 at 3.30 PM. With the NAAC point of view, regarding the functions that are remaining to be accomplished were rediscussed and informed them to attain the same effectively. In order to design departmental budget for the forthcoming year, a systematic planning was needed to be done, to finalise the budget. The matters related to the IBAC & NAAC accreditation were discussed with respect to the strategies and functions that could be implemented in the coming days.


Principal
Dr. B.B. Hegde First Grade College
Kundapura -576201

Date: 23/7/2020

Time: 3.15 PM

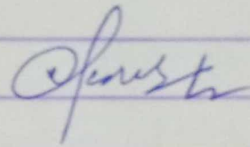
venue: Principal's chamber

Agenda:

1. New Admissions
2. Workload distribution for 2020-21
3. Development of online material for 2020-21
4. Stock verification
5. External Assessment marks calculation
6. Syllabus completion & online teaching

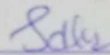
Members Present:-

Mr Chelvan Shetty



Mr Rajesh Shetty

Mr Sudhakar P

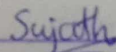


Mrs Speerthi Fernandes

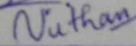
Mr Praveen Moganeyy

Dr Deepa

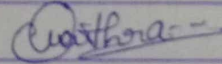
Mrs Sujatha



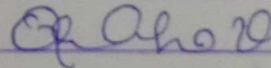
Mrs Nuthan S.



Ms Chaitra

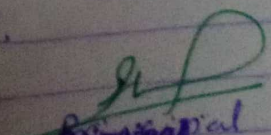


Ms Vismitha



Proceedings:

The department heads meeting was conducted on 23rd July 2020 at 3.15 PM. First internal marks will be evaluated for 10 marks & for second internal marks assignment and attendance will be considered. Stock verification will be done. New admission strategies are planned by doing phone calls & uploading contents & videos related to the college in WhatsApp groups. Workload distribution of the 3rd term for the Academic year 2020-2021 has been done. We are planned to do classes through PPT.


Principal
Dr. B.B. Hegde First Grade College
Kundapura - 576201

Date: 20/1/2020

Time: 3.15 PM

Venue: Principal's chamber

Agenda:

1. Responsibilities of the HOD
2. Regarding NAAC work progress

Members Present:

Mr Chethan Shetty

Mr Rajesh Shetty

Mr Sudhakar. P.

Mrs Spoorthy F.

Mr Praveen Moganeera

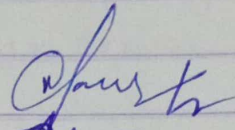
Dr Deepa

Mrs Nuthan S

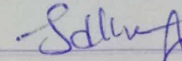
Ms Chaitra

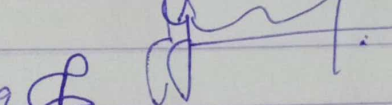
Mrs Vismitha

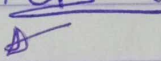
Mrs Sujatha



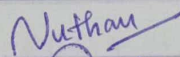


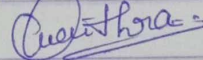


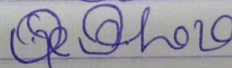


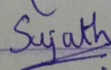






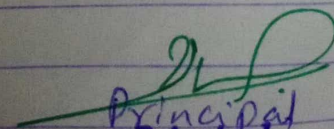






Proceedings:-

The department heads meeting was conducted on 20th January 2020 at 3.15 PM. It was informed to HOD to keep all the files & registers ready for thorough checking. All the pending work was to be accomplished in a systematic way.


Principal
Principal
Dr. B.B. Hegde First Grade College
Kundapura -576201

Date: 15.08.2020

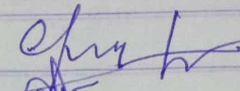
Time: 3.30 PM

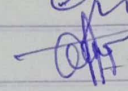
Venue: Principal's chamber

Agenda:-

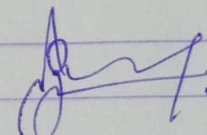
1. Re-admissions
2. Online classes distribution & discussion
3. Creation of whatsapp group
4. NAAC work, criterion work

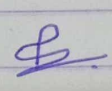
Members Present:


Mr Chethan Shetty 

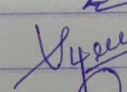
Mrs Veena Bhal' 

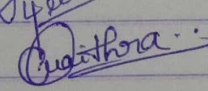
Mr Sudhakar. P. Idley

Mrs Spoorthy Fernandes 

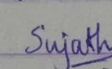
Mr Praveen Moganera 

Dr Deepa 

Mr Shylash B.C. 

Ms Chaitra 

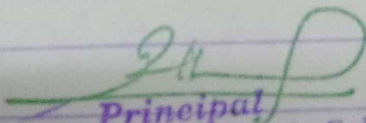
Mrs Shubha Adiga

Mrs Sujatha 

Proceedings:

- * It was informed to HOD to check the list of re-admission & ask the students who have not yet got the admissions done to get admitted immediately.
- * The online classes would begin from 01 September, 2020. Hence the teachers were asked to prepare for the online classes.
- * The mentors are asked to create their own whatsapp group of students and mentors if required. It was asked to inform the students to create their own Email IDs to log in to online classes.

* The NAAC work and Criterion work were to be given the same consideration along with regular work

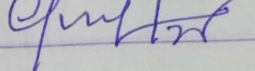
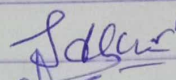
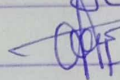
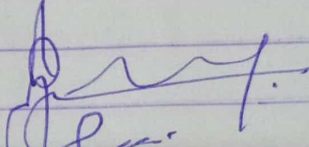
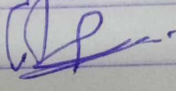

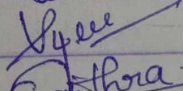
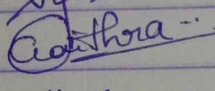

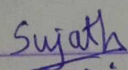

Principal
Dr. B. D. Hegde First Grade College
Kundapura-576201

Date: 22. 11. 2020
 Time: 4.15 PM
 Venue: Principal's chamber

Agenda:-

1. NAAC orientation Programme FDP
2. Software - workload & Student attendance message passed.
3. Regarding regular & contact classes.

Members Present:-

Mr Chethan Shetty 
 Mr Sudhakar. P. 
 Mrs Veena Bhal' 
 Mrs Spoorthy F 
 Mr Praveen Moganera 
 Dr Deepa 
 Mr Shylsh. B.C. 
 Ms Chaitra 
 Mrs Shwetha. V. 
 Sujath 

Proceedings:-

- * There was a discussion regarding the conduction of FDP related to NAAC Accreditation during the next week.
- * The college has planned to introduce the software that allows mass SMS facility - in order to inform the parents about activities of college as well as about their children.
- * Discussion about 1st & 2nd year online & contact classes.

Date: 06.02.2021

Time: 4.15 PM

Venue: Principal's chamber

Agenda:-

1. NAAC work, criterion work
2. Students discipline
3. Prepare of study materials

Members Present:-

Mr Chethan shetty

Mr Sudhakar. P.

Mrs Veena Bhat

Ms Amratha

Mr Praveen Moganur

Dr Deepa

Mr Shailesh B.C.

Ms Chaitra

Mrs Shwetha. V.

Ms Nirusha Nirusha.

Proceedings:-

- * The NAAC work & criterion work to be given the same consideration along with regular work.
- * To discuss about the discipline related matters in the college. The students were advised to always maintain discipline on & off the campus.
- * Prepare study materials in order to facilitate the students for their examination.

Date: 04.08.2021

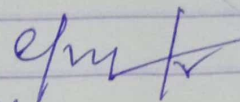
Time: 4.15 PM

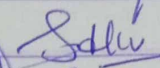
Venue: Principal's chamber


Agenda:

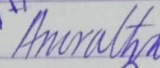
1. Online classes
2. NAAC work, criterion work

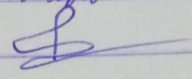
Members Present:-


Mr. Chelhan Shetty 

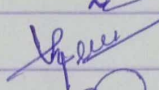
Mr. Sudhakar P 

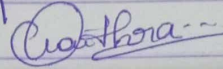
Mrs. Veena Shah 


Ms. Amratha 

Mr. Praveen Moganeera 

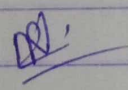
Dr. Deepa 

Mr. Shailesh 

Ms. Chaitra 

Mrs. Shwetha V. 

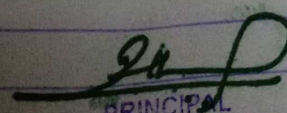
Ms. Nirusha Nishu.

Mrs. Nanda Rai 

Proceedings:-

* The online classes start from 2021. Hence the teachers were asked to prepare ^{& started} for the online classes.

* The NAAC work and criterion work were to be given the same consideration along with regular work.


 PRINCIPAL
 Dr. B. B. Hegde First Grade College
 Kundapura